

10-25-1941

Board of Trustees Meeting Minutes 1941-10-25

Bowling Green State University

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MC MANUS-THOMP CO., TOLEDO, OHIO-103830

Bowling Green, Ohio
October 25, 1941

The Board of Trustees of the Bowling Green State University assembled at 10:30 A. M. on the above date. The members present were Mr. E. E. Coriell, President; Dr. H. J. Johnston, Secretary; and Mr. J. J. Urschel. Members Dudley White and Minor Kershner were unable to be present. President Prout was also in attendance.

The minutes of the meeting on October 15, 1941 were read and approved.

The bids on the readvertised dormitories three and four were presented to the Board. Following is a tabulation of bids:

General Contract

Clarence L. Knowlton Bowling Green, Ohio	\$49,450
Ohio State Construction Company Columbus, Ohio	50,767

Plumbing Contract

W. J. Gillespie Bowling Green, Ohio	7,633
P-1 Alternate (Service Lines)	1,933

Heating Contract

W. J. Gillespie Bowling Green, Ohio	5,447
H-2 Alternate (Service Lines)	1,023

Electrical Contract

The Romanoff Electrical Co. Toledo, Ohio	3,437
E-1 Alternate (Service Lines)	1,932

The State Architect, Robert B. Schildknecht, recommended that the following were the lowest and best bids:

Clarence L. Knowlton Bank of Wood County Bldg.
Bowling Green, Ohio

Item 1. General Contract
for the sum of - - - - - 49,450.00

W. J. Gillespie 140 N. Main St.
Bowling Green, Ohio

Item 2. Plumbing Contract
for the sum of - - - - - 7,633.00

Item 5. Alternate "P-1"
(Installation of Service Lines) 1,933.00
\$ 9,566.00

W. J. Gillespie 140 N. Main St.
Bowling Green, Ohio

Item 3. Heating Contract
for the sum of - - - - - 5,447.00

Item 7. Alternate "H-2"
(Installation of Service Lines) 1,023.00
\$ 6,470.00

The Romanoff Electric Co. 105 Broadway
Toledo, Ohio

Item 4. Electrical Work
for the sum of - - - - - \$ 3,437.00

Item 8. Alternate "E-1"
(Installation of Electric Feeders) 1,932.00
\$ 5,369.00

Moved by Mr. Urschel and seconded by Dr. Johnston that the above bids be accepted. Voting yes: Coriell, Johnston, Urschel. Motion carried.

Moved by Mr. Urschel and seconded by Dr. Johnston that the State Architect be authorized to ask the Director of Public Works, Frank L. Raschig, to enter into contract with the above firms in the above amounts. Voting yes: Coriell, Johnston, Urschel. Motion carried.

Moved by Urschel that as soon as building and economic conditions warrant that this Board of Trustees arrange for the erection on Wooster Street directly east of Kohl Hall a series of four fraternity homes to cost in the neighborhood of \$60,000 each; that the funds for such buildings be secured under Sections 7923-1 and 7924-1a of the General Code; that the State Architect be authorized to prepare a lay-out of this ten-acre plot of ground and make preliminary plans and specifications for each of these houses. Dr. Johnston seconded the motion. Voting yes: Coriell, Johnston, Urschel. Motion carried.

Moved by Mr. Urschel and seconded by Dr. Johnston that the President be authorized to employ such help and set salaries and wages as are deemed necessary by him to operate the Student Union; that cashiers and manager be placed under \$1000 bond to Minor C. Kershner, Treasurer of Board. Voting yes: Coriell, Johnston, Urschel. Motion carried.

Moved by Dr. Johnston and seconded by Mr. Urschel that payments into sinking funds for bond retirement and debt service shall be made as follows from the account and in the amount indicated:

Cottage II - \$420 monthly for ten months a year
Union Dorm - \$192 monthly for ten months a year

Above amounts to start with date of issuance and to be paid from construction account until respective buildings are occupied. Voting yes: Coriell, Johnston, Urschel. Motion carried.

The following claims and expense accounts were presented and ordered spread upon the minutes:

<u>Voucher Number</u>	<u>Name of Payee</u>	<u>Appr'n Acct.</u>	<u>Items</u>	<u>Totals</u>
1132	Instructor's Payroll	A-1	37377.69	
		A-2	7.50	
	Total - Personal Service			37385.19
1133	Thelma R. Stevenson	A-1	120.00	
	Public Employes Retirement System		5.00	
	Total - Personal Service			125.00
1134	Instructor's Payroll	A-1 &		
		A-1 Student Fees		1341.66
1135	Clarence L. Knowlton	G-2 Stu. Health Bldg.		6460.00
1136	The Ohio Fuel Gas Company	C-3	170.82	
1137	City Water Company	F-3	207.19	
1138	The Ohio Northern Public Service Co.	F-4	727.22	
1139	Northern Ohio Telephone Company	F-7	117.05	
	Total - Maintenance			1222.28
1140	Western Union Telegraph Co.	Bookstore		1.68
1141	W. J. Gillespie	G-2 Stu. Health Bldg.	3491.25	
1142	Romanoff Electric Company	G-2 Stu. Health Bldg.	514.14	
	Total - Additions & Betterments, Stu. Health Bldg.			4005.39
1143	Student Help Payroll	A-2	1196.59	
		Health	89.00	
	Total - Personal Service			1285.59
1144	Civil Service Payroll	A-1, Student Fees		3963.29
1145	Payroll	A-1, Student Fees		210.34
1146	John W. Bunn	F-6	27.57	
1147	Gladys J. Hoppes	F-6	47.86	
1148	W. C. Hoppes	F-6	3.00	
1149	Wayne S. Huffman	F-6	33.81	
1150	W. C. Jordan	F-6	49.11	
1151	E. J. Kreischer	F-6	33.35	
1152	F. J. Prout	F-6	46.98	
1153	R. A. Schaller	F-6	7.68	
1154	Emily Shafer	F-6	7.21	
1155	Orden Smucker	F-6	30.00	
	Total - Traveling Expenses			286.57
1156	American Council on Education	C-8	5.50	
1157	Bureau of Publications, Teachers College	C-8	10.80	
1158	The Central Ohio Paper Company	C-8	31.97	
1159	Eastern Smelting & Refining Corp.	C-8	20.50	
1160	Educational Test Bureau	C-8	10.38	
1161	Holdgraf's Drug Store	C-8	1.81	
1162	A. M. Tillinghast	C-8	27.36	
1163	The Toledo Parfay Distributing Co.	C-8	7.00	
1164	Webster Publishing Company	C-8	13.60	
1165	The W. T. Hubbard Lumber Co.	D-2	74.38	
1166	W. J. Gillespie	D-4	11.64	
1167	Toledo Lighting Studio	D-4	14.99	
1168	Westinghouse Electric & Mfg. Co.	D-4	245.98	
1169	Remington Rand Inc.	E-1		
		E-8	226.00	
1170	George Banta Publishing Co.	E-8	4.00	
1171	Henry E. Huntington Library & Art Gallery	E-8	46.00	
1172	G. & C. Merriam Company	E-8	92.66	
1173	Ohio State Reformatory	E-8	282.00	
1174	Rappaport's	E-8	3.83	
1175	Scott, Foresman & Company	E-8	34.65	
1176	A. Rosenkoff	E-8a	9.14	
1177	Transatlantic Arts	E-8a	10.00	

MC MANUS-TRUP CO., TOLEDO, OHIO-103830

<u>Voucher Number</u>	<u>Name of Payee</u>	<u>Appr'n Acct.</u>	<u>Items</u>	<u>Totals</u>
1178	The H. W. Wilson Company	E-8a	2.50	
1179	The Stollberg Hardware Company	E-9	72.33	
1180	The Fred W. Kiemle Company	F-1a	9.20	
1181	Railway Express Agency	F-5	2.36	
1182	The Ohio College Association D. Luther Evans, Treasurer	H-8	60.00	
	Total - Maintenance			1330.58
1183	J. B. Crummie, Representative Waltham Pen Company	Bookstore	31.24	
1184	Railway Express Agency	Bookstore	3.56	
1185	Chas. R. Snyder Company	Bookstore	110.70	
	Total - Rotary-Bookstore			145.50
1186	The Blade Printing & Paper Co.	Lab. Fees	12.62	
1187	Biological Supply Company	Lab. Fees	25.84	
1188	Findex Systems Inc.	Lab. Fees	241.67	
1189	Fisher Scientific Company	Lab. Fees	53.22	
1190	A. Froney & Company	Lab. Fees	35.79	
1191	The Hankey Lumber & Bldg. Company	Lab. Fees	36.93	
1192	Hengar Company	Lab. Fees	5.09	
1193	The Lasalle & Koch Company	Lab. Fees	9.05	
1194	McCall Corporation	Lab. Fees	1.75	
1195	Rappaport's	Lab. Fees	131.21	
1196	Remington Rand Inc.	Lab. Fees	75.95	
1197	E. H. Sargent & Company	Lab. Fees	25.31	
1198	Thorn Smith	Lab. Fees	4.60	
1199	Standard Mailing Machines Company	Lab. Fees	49.75	
1200	U. S. Industrial Chemicals, Inc.	Lab. Fees	18.70	
1201	Weymann Company	Lab. Fees	24.80	
1202	The Wood County Implement Company	Lab. Fees	4.75	
	Total - Rotary C, Laboratory Fees			757.03
1203	Sinclair Refining Company	C-3	15.00	
1204	B. G. S. U. Bookstore	C-4	15.20	
1205	Wood County Republican Co.	C-8		
		E-1		
		F-8	132.40	
1206	English's	C-8	47.92	
1207	Gane Brothers & Lane, Inc.	C-8	67.75	
1208	Lion Dry Goods Company	C-8	13.90	
1209	The Macmillan Company	C-8	46.95	
1210	Musser & Cassady	C-8	2.98	
1211	Pyramid Paper Corporation	C-8	70.40	
1212	Research Supply Corporation	C-8	8.25	
1213	The Rupp & Bowman Company	C-8	8.55	
1214	Arthur Whiteman Corporation	C-8	5.09	
1215	Bostwick-Braun Company	C-11		
		E-9	33.87	
1216	Clinton M. West	D-2		
		F-1	172.70	
1217	The Wiggins Supply Company	D-4	10.43	
1218	Carl Fischer, Inc.	E-8	1.45	
1219	Canceled			
1220	American Psychological Assoc. Inc.	E-8a	31.80	
1221	Annual Reviews, Inc.	E-8a	15.00	
1222	The Blakiston Company	E-8a	5.08	
1223	Commodity Research Bureau, Inc.	E-8a	6.75	
1224	Wm. J. Henneman, Bookseller	E-8a	37.50	
1225	The Jaques Cattell Press	E-8a	7.50	
1226	News Map of the Week, Inc.	E-8a	21.00	
1227	University Administration Quarterly	E-8a	3.00	
1228	The University of California Press	E-8a	2.85	
1229	The Williams & Wilkins Company	E-8a	10.00	
1230	Burrroughs Adding Machine Company	F-1a	49.35	
1231	Herbert Fisher	F-1a	5.00	
1232	The J. W. Greene Company	F-1a	10.00	
1233	Monroe Calculating Machine Co., Inc.	F-1a	18.00	
1234	The Right Way	F-9	35.50	
1235	Sanitary Dry Cleaners	F-9	13.75	
	Total - Maintenance			924.92
1236	Bowling Green Clinical Laboratory	Health	89.00	
1237	B. G. S. U. Dormitories	Health	23.60	
1238	Johnson & Johnson	Health	8.40	
1239	Dr. H. E. Whitacre	Health	10.00	
	Total - Rotary Health			131.00
1240	Bowling Green State Univ. Petty Cash Fund	Bkstore	17.35	
1241	Bell Sound Systems Inc.	Lab. Fees	21.84	
1242	B. G. S. U. Petty Cash Fund	Lab. Fees	5.53	
1243	O. C. Carr & Son	Lab. Fees	68.57	
1244	Central Scientific Company	Lab. Fees	37.82	
1245	Gradwohl Laboratories	Lab. Fees	12.00	
1246	B. L. Hall	Lab. Fees	1.50	
1247	The Hub Grain Association	Lab. Fees	17.03	
1248	Madge Johnson	Lab. Fees	48.78	
1249	Kiger's Drug Store	Lab. Fees	1.50	
1250	Mrs. Kronberg	Lab. Fees	1.14	
1251	Librarian of Congress	Lab. Fees	16.23	
1252	Panama Carbon Company	Lab. Fees	50.40	
1253	Paragon C. & C. Company	Lab. Fees	2.99	
1254	L. W. Pike	Lab. Fees	5.00	
1255	H. Royer Smith Company	Lab. Fees	9.45	
	Total - Rotary Laboratory Fees			299.78

Proceedings, Trustees Bowling Green ~~Normal~~ College
State

October 25, 1941

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<u>Voucher Number</u>	<u>Name of Payee</u>	<u>Appr'n Acct.</u>	<u>Items</u>	<u>Totals</u>
1256	The Lorain Coal & Dock Company	C-3	1135.69	
1257	The Blade Printing & Paper Co.	C-8	36.00	
1258	The Rupp & Bowman Company	C-8	80.99	
1259	E. G. Steinhilber	C-8	51.04	
1260	The Central Ohio Paper Company	C-11	294.50	
1261	The Bostwick-Braun Company	D-4	5.45	
1262	The Shaw-Kendall Engineering Co.	D-4	24.89	
1263	D. Appleton-Century Company	E-8a	9.56	
1264	Business Office, State Unif. of Iowa	E-8a	45.75	
1265	D. C. Heath & Company	E-8a	2.25	
1266	The Jaques Cattell Press	E-8a	2.50	
1267	The National Education Association	E-8a	36.73	
1268	The New York Academy of Sciences	E-8a	2.27	
1269	G. E. Stechert & Company	E-8a	146.50	
1270	John Wiley & Sons, Inc.	E-8a	38.84	
1271	The Fred W. Kiemle Company	F-1a	7.27	
1272	Association of Ohio College Registrars			
	Lawrence C. Underwood, Sec. Treas.	H-8	5.00	
	Total - Maintenance			1925.23
1273	A. Froney & Company	Health	9.60	
1274	The Kauffman-Lattimer Company	Health	144.03	
1275	Rappaport's	Health	47.76	
	Total - Rotary Health			201.39
1276	Pliochez Company	Bookstore	7.20	
1277	The Wood County Republican Co.	Bookstore	81.40	
	Total - Rotary Bookstore			88.60
1278	Blade Printing & Paper Company	Lab. Fees	106.70	
1279	Brodhead-Garrett Company	Lab. Fees	74.33	
1280	General Electric Supply Corp.	Lab. Fees	39.71	
1281	Peate's Music House	Lab. Fees	4.66	
1282	F. Joy Reider	Lab. Fees	3.50	
1283	Will Corporation	Lab. Fees	6.68	
1284	Women's Wear Company	Lab. Fees	6.00	
	Total - Rotary Laboratory Fees			241.58
1285	American Book Company	Bookstore	105.93	
1286	American Council on Education	Bookstore	4.95	
1287	The American Crayon Company	Bookstore	105.00	
1288	D. Appleton-Century Company	Bookstore	273.25	
1289	A. S. Barnes & Company	Bookstore	67.36	
1290	M. Barrows & Company, Inc.	Bookstore	34.14	
1291	Board of Governors			
	Federal Reserve System	Bookstore	13.05	
1292	The Bruce Publishing Company	Bookstore	13.44	
1293	The Central Ohio Paper Company	Bookstore	108.39	
1294	College Book Company	Bookstore	91.34	
1295	F. E. Croxton	Bookstore	31.56	
1296	E. E. Dickerman	Bookstore	27.50	
1297	Eugene Dietzgen Company	Bookstore	296.80	
1298	Dodd, Mead & Company, Inc.	Bookstore	183.95	
1299	Eriksen's Inc.	Bookstore	6.75	
1300	Farrar & Rinehart, Inc.	Bookstore	275.71	
1301	The Foundation Press, Inc.	Bookstore	169.14	
1302	Sam Fox Publishing Company	Bookstore	12.29	
1303	Ginn & Company	Bookstore	780.74	
1304	The Gregg Publishing Company	Bookstore	192.66	
1305	Hall & McCreary Company	Bookstore	7.41	
1306	Harper & Brothers	Bookstore	63.83	
1307	D. C. Heath & Company	Bookstore	29.07	
1308	Henry Holt & Company	Bookstore	98.19	
1309	Houghton Mifflin Company	Bookstore	754.07	
1310	Richard D. Irwin, Inc.	Bookstore	32.56	
1311	J. B. Lippincott Company	Bookstore	284.95	
1312	Little, Brown & Company	Bookstore	281.78	
1313	The Macmillan Company	Bookstore	1319.24	
1314	McGraw-Hill Book Company, Inc.	Bookstore	541.21	
1315	G. & C. Merriam Company	Bookstore	420.00	
1316	Milton Bradley Company	Bookstore	132.01	
1317	Thomas Nelson & Sons	Bookstore	7.90	
1318	Odyssey Press, Inc.	Bookstore	118.43	
1319	Chas. H. Otis	Bookstore	10.25	
1320	Prentice-Hall, Inc.	Bookstore	1478.20	
1321	Theodore Presser Company	Bookstore	24.44	
1322	Rite-Rite Manufacturing Company	Bookstore	20.93	
1323	The Ronald Press Company	Bookstore	211.81	
1324	The H. M. Rowe Company	Bookstore	51.77	
1325	W. B. Saunders Company	Bookstore	24.34	
1326	G. Schirmer Music Company	Bookstore	38.23	
1327	Charles Scribner's Sons	Bookstore	475.31	
1328	Victor Shonfelt	Bookstore	3.30	
1329	South-Western Publishing Company	Bookstore	85.75	
1330	Toledo Blue Print & Paper Company	Bookstore	30.00	
1331	The University of Chicago Press	Bookstore	26.79	
1332	University of Michigan Press	Bookstore	45.60	
1333	D. Van Nostrand Company, Inc.	Bookstore	27.16	
1334	West Publishing Company	Bookstore	109.60	
1335	John Wiley & Sons, Inc.	Bookstore	226.83	
	Total - Rotary Bookstore			9774.91

MC MANUS-TRUP CO., TOLEDO, OHIO-103830

Voucher Number	Name of Payee	Appr'n Acct.	Items	Totals
1336	Instructors' Payroll	A-1, Stu. Fees		1341.66
1337	Thelma R. Stevenson	A-1		
		Stu. Fees	120.00	
	Public Employees Retirement System		5.00	
	Total - Personal Service			125.00
1338	Instructor's Payroll	A-1, Stu. Fees		37479.35
1339	Civil Service Payroll	A-1, Student Fees		4242.46
1340	The Ohio Fuel Gas Company	C-3	144.40	
1341	Frank W. Thomas, Postmaster	C-4a	800.00	
1342	City Water Company	F-3	289.10	
1343	The Ohio Northern Public Service Co.	F-4	820.15	
	Total - Maintenance			2053.65
1344	W. J. Gillespie	G-2, Stu. Health Bldg.		1662.50
1345	Mary C. Hissong	F-6	24.94	
1346	Wayne S. Huffman	F-6	33.86	
1347	W. C. Jordan	F-6	49.76	
1348	Conwell J. Poling	F-6	37.55	
1349	Randolph M. Ronk	F-6	6.00	
1350	R. A. Schaller	F-6	4.80	
1351	Emily Shafer	F-6	7.39	
1352	W. A. Zaugg	F-6	6.84	
	Total - Traveling Expenses			171.14
1353	Student Help Payroll	A-2		1063.29

There being no further business, the Board adjourned.

Attest:

E. E. Coriell
President

H. J. Johnston
Secretary

Bowling Green, Ohio
December 9, 1941

The Board of Trustees of the Bowling Green State University met at twelve o'clock at Kohl Hall for a luncheon meeting. The members present were Mr. E. E. Coriell, President; Dr. H. J. Johnston, Secretary; Minor Kershner, Treasurer; and J. J. Urschel. Mr. Dudley White was unable to be present. President Prout was also in attendance.

The minutes of the meeting held on October 25, 1941 were approved.

The President presented the problem of use of the new hospital by persons other than students on the campus. Dr. Johnston moved that the facilities of the hospital be made available to the families of the faculty and the Board of Trustees at a discount of one-third of the regular Toledo Hospital rates. The terms of said rates to rest with Dr. Brown. Mr. Kershner seconded the motion. Voting yes: Coriell, Johnston, Kershner, Urschel. Motion carried.

The President recommended that the \$1.75 rate on dormitory rooms be changed to \$2.00, excepting in the case of the penthouse in Williams Hall and the annex in Shatzel Hall where the rates are to remain at \$1.75. This is to be effective for September, 1942. Mr. Urschel moved that this recommendation be approved. Dr. Johnston seconded the motion. Voting yes: Coriell, Johnston, Kershner, Urschel. Motion carried.

The President then notified the Board of the change of the Housing Bureau to the Office of the Dean of Students. Mr. Urschel moved that this be approved. Mr. Kershner seconded. Voting yes: Coriell, Johnston, Kershner, Urschel. Motion carried.

The President brought up for discussion the question of refurnishing the old dormitories with new beds. He reminded the Board that at a previous time they had authorized that new beds be purchased for Shatzel and Williams Halls as soon as funds were available. Acting upon that instruction, the President notified the Board that a contract had been made with the Ohio State Reformatory for approximately 150 beds of the same type as furnished in the new dormitories. He wondered if in view of the war emergencies the Board would wish to continue with this program and incur this expenditure. After considerable discussion Mr. Urschel moved that the previous action be rescinded. Mr. Kershner seconded the motion. Voting yes: Urschel, Kershner; No: Johnston, Coriell. The motion was declared lost by the President.